

BOARD TECHNICAL BULLETIN

8 NOVEMBER 1972R
 REVISED & REISSUED 9 SEPTEMBER 1974 AS BTB
 Remimeo ISSUE II
 FES Units (REVISION IN ITALICS)
 Hats CANCELS
 C/S Hats HCO BULLETIN OF 8 NOVEMBER 1972
 ISSUE II
 SAME TITLE

Auditor Admin Series 22R

FOLDER ERROR SUMMARIES

Ref: HCOB 6 Oct 70 "C/S Series 19 "Folder
 Error Summaries"
 TAPE 7 Apr 72 EX DN Tape 3
 "Auditor Administration"

THE FLAW

Folder Error Summaries (FES's) as currently done have a flaw which lessens their usefulness, and can lead the C/S in to over-repair.

This is that an FES usually does not show clearly whether an error has been corrected later in the PC's auditing.

Often a "flub catch" type of FES is done by an FES unit, containing data of no value in programming the case (e.g. "Auditor didn't mark time by F/W") but which makes the FES cumbersome. One frequently sees a "Summary of the FES" attached to the front of one of these.

NEW FORMAT

To handle the above, the layout and contents of the FES have been revised. The following is the format of the FES which will be on 13" X 8" pink or red paper, or equivalent size, according to continental area.

| (PC NAME) | (GRADE) | (PAGE NO.) |
|-----------|---|---|
| DATE | ERROR | HANDLING DONE |
| 22/10/71 | Drug R/D attested with no objective processes. | Objectives run to EP 23/9/72. |
| 22/10/71 | Reading item on Drug R/D lists not run due to "No Interest". | All "No Interest" items completed. Attested 14/10/72 |
| 17/1/72 | PC rollercoaster. Sick. Interview shows PTS to mother. | <u>Handled as Type "A"</u> 18/1/72 PTS R/D completed 19/11/72. |
| 18/10/72 | <u>Sick</u> after list: "W/W WOULD EAT APPLES" Item: "A GOURMET". | Corrected w/ L4B 19/10/72. |

One can see at a glance that all the noted errors have been corrected. A blank space in the right hand column would indicate that the error had not yet been fixed.

This column is filled in by the FESer as he goes along, or by the Auditor as correction is done. For example a note: "Chronic high TA" would be marked off by the Auditor "C/S 53 RH to F/N List. TA normal" with the date, when that action had been completed.

Any error noted in the correction of the case IS NOTED AS A NEW ERROR ON THE FES.

THE FES IS KEPT IN PT BY THE AUDITOR AS ERRORS ARE NOTED.

The C/S will use the FES as a help in further programming of the PC.

It is kept in the inside back cover of the PC's folder.

WHAT IS WANTED IN AN FES

An FES should contain those points of error in the auditing of a case which might cause the PC future difficulty or may require handling. These would include rundowns left unflat or with missing steps; signs of unflat grades; absence of any of the parts of EP, noting what was being run; any chronic problem or difficulty; by-passed EP on any rundown, illness or ethics trouble after an auditing cycle.

The most important points which can bog a case are well covered in the C/S Series, with which an FESer should be familiar. In particular, anyone doing an FES must know very well C/S Series 1,2,15,19,29,30,34,38,59. He must be able to recognize and pick out any of the case errors described in the above issues.

Anyone doing FES work must be thoroughly familiar with the GF 40 XRR. Anything on the case which falls under any of the headings on this list should also be clearly noted in the FES, "PC was a member of black magic society" could be the thing which is stalling her case.

WHAT ISN'T WANTED

An FES is NOT the same as an FS. The 2 must not be combined or confused.

Opinions have no part in FES.

Do not note admin errors in an FES.

Any error which is not part of the case or its auditing has no place on the FES.

It can be the subject of a chit or separate report.

Examples of this would be: "Auditor did not fill in the Folder Summary" or "PC not being audited on any programme" or "No-one C/Sing the folder".

Statements which R/Sed, and Ev Purps given off by the PC are not usually noted in an FES. **THAT FACT THAT HE DOES R/S, OR DOES GIVE OFF EV PURPS MUST BE NOTED ON THE LEFT HAND EDGE OF THE PC'S TOP MOST PROGRAM.**

R/S statements (which the PC said that R/Sed when he said it) and Ev Purps are noted on *the PGM in red ink and may be noted on the F/S.*

Dianetic (R) chains that did not go to EP, flows not run, are noted on a Full Flow Table, not on the FES. The fact that a series of items was run Fl only, or did not EP, is noted on the FES, to be marked off when corrected.

A C/S and his FES unit work closely together and the C/S would usually apprentice these people until they can very rapidly and accurately FES even a thick folder.

Flag Expanded Dianetic C/S

Revised & Reissued as BTB
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Authorized by AVU

for the
BOARDS OF DIRECTORS
of the
CHURCHES OF SCIENTOLOGY (R)

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